



London
School of
Jewish
Studies
Since 1855

Postgraduate Teaching Apprenticeship Code of Conduct

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This Postgraduate Teaching Apprenticeship (PGTA) Code of Conduct underpins the London School of Jewish Studies' (LSJS) policies and procedures, which aim to ensure quality and consistency for all apprentices in their training to achieve Qualified Teacher Status (QTS).

In training with the London School of Jewish Studies, you will:

- Undertake the responsibilities as set out in the Commitment to Programme section of your PGTA Training Plan.
- Engage with all aspects of the programme.
- Inform the Head of Initial Teacher Training Programmes, immediately, if your training is disrupted by prolonged illness, absence or change of circumstances.
- Develop and maintain a professional manner and attitude, by having due regard to the Personal and Professional Conduct expected of teachers throughout their career (Teachers' Standards 2012, updated to 2021).
- Observe the LSJS requirement that mobile phones should be stored out of sight during training session and that they should not be used for any purpose whatsoever during training sessions unless directed by the trainer.
- Provide evidence, by the end of the training period, that you have consistently met all the Teachers' Standards.
- Organise and maintain a portfolio of evidence in the format required in the Mosaic platform.
- Regularly log evidence of planned training that has taken place as instructed.
- Be pro-active in seeking advice, requesting support, and evaluating your own progress and achievement against the Teachers' Standards.
- Maintain the facility to send and receive electronic information and to check e-mail regularly.
- Attend punctually all centrally provided training sessions and inform the Head of Initial Teacher Training Programmes should unforeseen circumstances cause you to be late or absent.
- Consider, accept and act upon advice given by professional colleagues and reflect on and seek ways to improve your practice.
- Adhere to all policies and procedures of your placement school.
- Adhere to all Teacher Training policies and procedures of LSJS, in particular the [Preventing Bullying, Harassment, and Sexual Misconduct Policy](#).

Failure to comply with these requirements may result in disciplinary procedures.